YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	KONGU ARTS AND SCIENCE COLLEGE
• Name of the Head of the institution	Dr.N. Raman
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	04242242888
• Alternate phone No.	04242242999
• Mobile No. (Principal)	9942452528
• Registered e-mail ID (Principal)	konguarts@kasc.ac.in
• Address	KATHIRAMPATTI POST NANJANAPURAM
• City/Town	Erode
• State/UT	Tamil Nadu
• Pin Code	638107
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	29/04/2015
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**Self-financing**	
• Name of the IQAC Co-ordinator/Director	**Dr.H.Vasudevan**	
• Phone No.	**04242242861**	
• Mobile No:	**9842886659**	
• IQAC e-mail ID	**iqackongu@gmail.com**	

3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.kasc.ac.in/iqac
4.Was the Academic Calendar prepared for that year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.kasc.ac.in/iqac/academiccalendar/2020-2021.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**81.70 (score)**	**2006**	**17/10/2006**	**04/01/2013**
Cycle 2	**B**	**2.89**	**2013**	**05/01/2013**	**02/07/2018**

6.Date of Establishment of IQAC	**18/10/2007**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Biochemistry, Biotechnology,Mathematics,Computer Science, Physics,	**Star College**	**DBT**	**01/01/2020**	**1566502**

8.Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the composition of the IQAC by the HEI	<u>View File</u>	
9.No. of IQAC meetings held during the year	**3**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Did IQAC receive funding from any funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1.On 02.06.2020, IQAC organized a Faculty Development Programme on "Mind Management in the Perspective of Bhagavad Gita". The resource person was Swami Nirmaleshananda, Secretary, SRMV College of Arts and Science, Coimbatore.

2.A Faculty Development Programme on "Happy Teachers Create happy Workspace" was organized on 05.06.2020. The Resource Person for the programme was Ms. N. Vidya, Trainer, Trichy.

3.Internal Quality and Assurance Cell arranged an External Academic Audit to evaluate the education quality processes on 01.12.2020. The team consisted of Dr.N.Ponpandian, Professor and Director-IQAC, Department of Nanoscience & Technology, Bharathiar University, Coimbatore and Dr. T. Parimelazhagan, Professor and Director - IPR Cell, Department of Botany, Bharathiar University, Coimbatore.

4.Organized a Faculty Development Programme on "Learning Outcomes-based Curriculum Framework (LOCF)" to faculty members in association with DBT Star College Scheme Departments on 20.02.2021. The Resource Person for the programme was Dr.M.G.Sethuraman, Professor, Department of Chemistry, Gandhigram Rural Institute (Deemed to be University), Gandhigram, Dindigul.

5.Organized a "Faculty Exchange Programme" with Sri Ramakrishna

Mission Vidyalaya College of Arts and Science, Coimbatore from 04.03.2021 to 06.03.2021 for the Department of Commerce, Commerce (CA), Computer Applications UG, Computer Science and Computer Technology & Information Technology.

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
1. To conduct Students Induction Programme (SIP) as per UGC guidelines.	Online Student Induction Programme (SIP) was conducted to educate the new entrants about the environment in the institution from 21.08.2020 to 28.08.2020.
2. To construct additional Class Rooms, a Seminar Hall and Central Valuation Hall and to renovate toilets in the main Building and Boys Hostel	Construction Work under progress
3. To purchase Statistical Package for Data Analysis.	IBM SPSS Software Version 26.0 was purchased at a cost of Rs.2,35,960/-
4. To enhance the skills of Staff:	• FDP on 'Use of Innovative Teaching Methods to enhance Teaching and Learning in Higher Education' was organized on 09.05.2020. • On 02.06.2020, IQAC organized a Faculty Development Programme on "Mind Management in the Perspective of Bhagavad Gita". The resource person was Swami Nirmaleshananda, Secretary, SRMV College of Arts and Science, Coimbatore. • A Faculty Development Programme on "Happy Teachers Create happy Workspace" was organized on 05.06.2020. The Resource Person for the programme was Ms.N.Vidya, Trainer, Trichy. • 'Instrument Handling' – A training for Non-teaching Staff was organized on

	28.09.2020 to handle advance instruments. • Workshop on 'Introduction to SPSS' was organized on 20.10.2020. • Organized a Faculty Development Programme on "Learning Outcomes-based Curriculum Framework (LOCF)" to our faculty members in association with DBT Star College Scheme Departments on 20.02.2021. The Resource Person for the programme was Dr.M.G.Sethuraman, Professor, Department of Chemistry, Gandhigram Rural Institute (Deemed to be University), Gandhigram, Dindigul. • A "Hands on Workshop in Laboratory Safety Aspects" was organized to our non teaching staff on 27.03.2021. They are oriented with Laboratory Safety Aspects such as Electrical safety, Fire safety, Laser use safety etc., and acquired knowledge in usage of the various types of chemicals in the lab.
5. To arrange a Faculty Exchange Programme	Organized a "Faculty Exchange Programme" with Sri Ramakrishna Mission Vidyalaya College of Arts and Science, Coimbatore from 04.03.2021 to 06.03.2021 for the Department of Commerce, Commerce (CA), Computer Applications UG, Computer Science and Computer Technology & Information Technology.
6. To encourage the faculty members to enhance the Research Activities and obtain patent in respective discipline.	Faculty Research Activities: M.Phil. Completed - 1, SET/NET Completed - 4, Ph.D. Completed - 3. Patents Obtained: Dr. S. Nagarajan - 2, Dr. J. Ghayathri - 1 , Dr. M. Thangam - 1.
7. To introduce B.Sc.	Bharathiar University approved

Psychology, M.Sc. (Computer Science), PGDCA, subject to the approval of Bharathiar University.	the following new courses to start from 2020-2021 onwards.1. B.Sc.(Psychology) 2. M.Sc.(CS) 3. PGDCA
8. To establish Institution Innovation Cell (IIC) to create a vibrant local innovation ecosystem & Start-up supporting Mechanism.	Institution Innovation Cell (IIC) was established in the campus on 17.02.2021 and organized 21 programmes.
9. To enhance employability of students and motivate to excel in various sports events.	Training & Placement cell and Career Guidance Cell organized Programmes to Enhance Employability level - 468 (On campus: 91, Off campus: 377) students got placed in various companies.
10. To Purchase ELISA READER and Fermentor for Biotechnology Lab	ELISA Reader and Fermentor was purchased on 24.09.2020 at a cost of Rs.3,84,300/-. (Rs.1,32,300 + Rs.2,52,000)

13.Was the AQAR placed before the statutory body?	Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
College Governing Body	16/12/2020

14.Was the institutional data submitted to AISHE ?	Yes

- Year

Year	Date of Submission
19/02/2020	19/02/2020

Extended Profile

1.Programme

1.1 Number of programmes offered during the year:	31

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

2.Student

2.1 Total number of students during the year:	4438

File Description	Documents
Institutional data in Prescribed format	No File Uploaded

2.2 Number of outgoing / final year students during the year:	1620

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

2.3 Number of students who appeared for the examinations conducted by the institution during the year:	9000

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

3.Academic

3.1 Number of courses in all programmes during the year:	990

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

3.2 Number of full-time teachers during the year:	179

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

3.3 Number of sanctioned posts for the year:	**183**

4.Institution	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	**1066**
4.2 Total number of Classrooms and Seminar halls	**106**
4.3 Total number of computers on campus for academic purposes	**788**
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	**301.10**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

- **The Institution is embarking in the 27th year of its Academic journey with a motto of ennobling the youth by catering to the needs of the society and industry through quality education.**
- **In this context, the Institution has been effectively updating its curricula in tune with local/national/regional/global requirements successfully. The Institution adopts Choice Based Credit System and Outcome-Based Teaching –Learning framework to enhance employability. The Curriculum Development Cell of the Institution undertakes the responsibility of bothcurriculum design and development of the Institution effectively by providing detailed guidelines regarding the**

norms to be followed.

- Faculty members review the existing Course and develop the preliminary Course outline based on Feedback from Stakeholders relevant to Current trends, Scope for Employment , Industry needs etc., The Program and Course design are then presented at the BOS meeting and submitted for approval to Standing Committee and Academic Council.
- In the continuous progression of the Covid-19 outbreak, inspite of the challenging scenario, the academic work session of our Institution took a different innovative shift through alternative learning modes such as open learning modes and use of MOOCs in their respective disciplines, which helped them to be intact with the current Educational scenario.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	http://www.kasc.ac.in/iqac/docs/popsoco.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

9

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

963

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

58

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

31

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The Institution is committed in integrating Gender Sensitisation, Environment and Sustainability, Human values and Professional Ethics

in the curriculum. Various Programmes are also arranged to sensitize students to these cross-cutting issues.

Human Values and Professional Ethics:

- The Institution offers Courses that encapsulate concepts related to Human Values and Professional ethical identity.

- Various Cells and Forums are effectively functioning in the College to groom the students into responsible Citizens.

- Our Students have enthusiastically participated in COVID 19 awareness camps. Our Faculty members and students rendered assistance to the needy despite complete lock down.

Gender:

- The commitment to uphold Gender equality is intrinsically integrated in the functioning of the Institution and Specific importance is given for inclusion of Core courses in the Curriculum wherever possible

- WDC has been organizing Programs periodically to ensure overall progress of girl students.

Environmental and SustainabilityEducation:

- Environmental studies (2 credits) are offered as mandatory credit courses for all the Undergraduate students and some core courses of various programmes also encompass topics related to Environment Education
- Awareness Programmes and quiz on Environmental protection and Ecological preservation are conducted by various Clubs and Forums on National Significant days

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	_View File_
Any additional information	_View File_

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during

the year

39

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

2776

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1358

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	http://www.kasc.ac.in/iqac/aqar2020-21/Criterion-I/1.4/1.4.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	http://www.kasc.ac.in/iqac/aqar2020-21/Criterion-I/1.4/1.4.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1384

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

714

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution remains extremely conscious in designing its pedagogical strategy that could recognize, groom and assess the individual capabilities of the students.

Based on the academic performance, the students are categorized into Advanced and Slow learners. The academic competence of Advanced learners are furnished through activities like Seminar, Group Presentations, Group Discussion minor projects and Online courses. They are provided with an opportunity to select electives as per their choice that could promote self- directed learning. They are also encouraged to take internships and field training.

Slow learners are groomed on academic performance through peer mentoring strategy. Involving them in Small Group Learning activities with their peers produces better results and raises their standards. Gradual progress is marked by initiating their participation in seminars and group presentations. Remedial classes and periodic counselling to students ensure their improvement. Slow learners are encouraged to participate actively in all sorts of extra- curricular activities which grooms them as competent Learners.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.kasc.ac.in/iqac/aqar2020-21/Criterion-II/2.2/2.2.1/2.2.1-Dept.docx

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/05/2021	4438	190

File Description	Documents
Upload any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Education that enables to know, to serve and to love marks the holistic development. Current education scenario looks for hands on, minds on and hearts on learning methodologies.

Student centric methods of teaching and learning adopted by our institution focus undoubtedly on this holistic achievement. Internships, Project Research and Institutional Training expose students to practical realities in their academic discipline and enable experience based learning.

Participation and organization of various events inclusively seminars, workshops and inter collegiate meets build academic and leadership qualities. IIC plays a vital role in exploring new ideas among students. Group activities in classrooms, periodic newspaper tests, competition through quiz clubs and several other activities through clubs, cells and forums are carried out to groom team spirit, rational and lateral thinking among students.

Campus to corporate training is a part of Placement initiatives. The training sessionof 15 days is provided exclusively for final year studentsby the end of fifth semester. It is always ensured that the training exists not only as a practice for placementbut also learning upon life competence and social accountability.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional Information	http://www.kasc.ac.in/iqac/aqar2020-21/Criterion-II/2.3/2.3.1/2.3.1-Dept.docx

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The institution is very certain that the literacy of the students does not limit with the knowledge of the printed materials alone but includes digital competence and mastery over tech culture as well.

The campus is well infra-structured with smart classrooms that provide ambience for digital learning. Google Classroom act as an LMS portal for sharing of materials, schedule and other important information. Usage of Zoom, Google Meet, MS Teams, Live Board and other digital apps creates effective virtual space of teaching and learning. You Tube videos, documentaries and videos of the staff members are made available readily to facilitate anytime, anywhere learning with better comprehension. The institution also use OBS for live streaming of the lectures delivered from faraway places. Library facilitated with remote access of e-content enhances the probability of accessing materials.

Exposing the students to several seminars and workshops widens their horizon of learning. This enables them to explore and get updated with both academic excellence and digital advancements. It's indeed noteworthy, that our faculty members do engage themselves consistently in adopting digital competence through several programmes on ICT usage.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	http://www.kasc.ac.in/iqac/aqar2020-21/Criterion-II/2.3/2.3.2/2.3.2.pdf
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

190

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Planning and execution are interwoven. Calendar designed by the institution drafts a clear outline of all the academic activities to be carried out for the year. Schedule of beginning and end of the

semester, CIA tests and End Semester exams; information about working days with day order and holidays help in smooth conduct of activities.

Calendar is not only a handbook of schedules but also a miniature of college history, infrastructure and academic practices. The record of KVIT Trust and its Trustees, the details of Management, complete list of Staff members (Teaching and Non-Teaching), several academic bodies, Cell and Forums, unique practices of the college are highlighted in it. Calendar serves as students' manual instructing them on their dress code and proforma procedures.

Execution of scheduled curricular activities is monitored through the lesson plan of the staff members. It is a complete manual of the topics dealt as per the schedule, teaching pedagogy, Course Outcome assigned, Bloom's Taxonomy applied and activities given to the students. This is brought under regular periodic surveillance.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

190

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

43

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1667

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

Nil

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

88

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The Institution has a well established Office of Controller of Examinations which executes the process of examination

Examination Procedures

- **Internal, Model and End Semester Examinations are conducted by the COE office and frames the time table and allots supervisors for examination.**
- **Question Papers are scrutinized by the External Subject Experts and completely set by the External Examiners**

Examination Process

- **Institution follows Blooms Taxonomy Evaluation System for Question paper Setting and Evaluation.**
- **The publication of results are informed to the students through smsand made available in the college website**
- **Result Passing Board discusses the pass percentage, moderation, discrepancies and malpractices before publication. Revaluation and Photocopies of answer booklet on request make the evaluation process transparent**
- **The Statement of Marks and Grades have unique security features respectively**

IT Integration

Effective automation of examination process has streamlined the planning and execution of activities

- **Complete automation of Examination Management System has ease the processes of examination fee, downloading the examination application and Hall Ticket for ESE**

- **COXCO is used to assess CIA components. The usage of ICT tools speed up the process of CIA**

- **The facility to view CIA marks in student portal ensures transparency.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	http://www.kasc.ac.in/iqac/aqar2020-21/Criterion-II/2.5/2.5.3/2.5.3-COE.docx

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Outcome based education framework is developed and implemented based on social, regional and national interests and provides the outcome of the students after completion of the programme. The prime objective of the Institution is to fulfill the aspirations of the contemporary needs of the Graduates. Programme outcomes and programme specific outcomes are the graduate attributes leading to the progression of the students. They describe the knowledge, skills and competencies that the student is expected to acquire during their graduation. PO's and PSO's of all the programmes are stated and displayed in the webportal so that both the teacher and learner have a clear understanding of the objectives to be achieved.

Course outcomes are designed to satisfy the expected knowledge of the students by learning the particular course. The CO's are drafted by the course teacher and validated by the Head of the Department and presented in the curriculum structure. The CO's, PO's and PSO's are discussed in the CDC meeting and passed in the academic council.

The CO is measured through the amount of adherence of the CO to their curriculum output as a direct method. The evaluations of the learning outcomes is made is based on the performance of the students in the CIA and semester examinations in 1:3 ratio respectively and a threshold is set for the assessment. The CO's are mapped with PO's and PSO's to make CO-PO/PSO matrix.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The institution offers various programmes with clearly defined outcomes. Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) which are related to each other and their assessments are made through Direct Assessment mode.The effectiveness of this correlation is validated by a systematic process of collecting and evaluating data on Course Outcomes. The calculation and level of attainment of Programme Outcomes and Programme Specific Outcomes are done by mapping the CO with POs and PSOs by CO-PO/PSO matrix.

Method of measuringthe attainment of COs

The Course Outcomes of the courses are stated in the syllabus of each course. Course Outcome measurement is made through direct method. The measurement of Course Outcome using direct method is derived from the marks scored by students in Assignments, Seminars, CIA , Model and End-semester examinations(ESE).The course instructors set the appropriate Bloom's levels for internal, model and end-semester examinations. COs and Bloom's level are indicated in each question of CIA, model and end-semester examinations.

Method of measuring attainment of POs and PSOs

The course outcome attainment enables the assessment of PO and PSO attainment and the attainment

of each of the POs and PSOs from the course outcomes is done through a mapping matrix method.

Based on the attainment level, Action Taken Report (ATR) is planned as follows:

- If attainment is less than the target level, then improvement actions are planned.

- **If attainment meets the target level, then the cut-offpercentagewill be increased.**

Thus, through the attainment of COs, POs and PSOs, an evidence based demonstration is presented that the department is achieving better attainments in the course outcomes and is striving to continuously improve the attainment for the succeeding batch of students

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	**Nil**

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1650

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	http://www.kasc.ac.in/iqac/aqar2020-21/Criterion-II/2.6/2.6.3/2.6.3-COE_Annual_Report.docx

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

http://www.kasc.ac.in/iqac/docs/studentsatisficationsurvey.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The purpose of the Research Policy is to create a vibrant atmosphere for research among faculty and researchers in Kongu Arts and Science College. The policy shall serve as an overall framework within which research activities may be carried out. The Research Cell of the college shall be responsible for preparing and implementing the research policy by working closely with the college management. A Research Advisory Committee is constituted under the guidance of Principal involving five faculty members from Arts stream and Science stream to co-ordinate with the research activities of the college. The Management creates a conducive environment to carry out research by providing suitable infrastructural facilities. Faculty members are encouraged to publish their research findings in quality journals, present research papers in National/International conferences. The college frequently organizes seminars, workshops and training programmes to facilitate the development of domain knowledge in relevant fields. The college encourages research by providing infrastructure through research incubation cell in the campus, in which the scholars can utilize the central instrumentation facility. Every year new books are added and subscriptions to journals are renewed in library. The Management honors those faculty members who have contributed to research by publishing articles in Scopus/Web of Science journals. A high level of efficient support system is ensured to facilitate faculty and researchers to carry out their research activities effectively.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	http://kasc.ac.in/research/about.html
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

Nil

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	**No File Uploaded**
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	**No File Uploaded**
List of teachers receiving grant and details of grant received	**No File Uploaded**
Any additional information	**No File Uploaded**

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	**No File Uploaded**
List of teachers and details of their international fellowship(s)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

18

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<u>View File</u>
List of projects and grant details	<u>View File</u>
Any additional information	<u>View File</u>

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**
List of research projects during the year	**No File Uploaded**

3.2.3 - Number of teachers recognised as research guides

20

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	[View File](#)
Institutional data in Prescribed format	[View File](#)

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

5

File Description	Documents
Supporting document from Funding Agencies	[View File](#)
Paste link to funding agencies' website	https://dbtindia.gov.in/
Any additional information	[View File](#)

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The Research committee, Entrepreneurship Development Cell, Institution's Innovation Council, IPR Cell, Funding Development Cell and Science forum of the Institution focus at innovation in teaching – learning, research and creation & transfer of Knowledge. The research committee monitors/ coordinates research activities in the college and focuses on innovation. "KASC Journal of Social Science" – an annual journal is published by the Research Cell in order to

motivate the faculty to take up Innovative Research. The Entrepreneurship Development Cell conducts Entrepreneurship Awareness Camps every year in order to infuse innovative & entrepreneurial skills among the students. The IPR Cell organizes seminars, workshops, contests and various students' related activities regarding intellectual properties Funding Development Cell (FDC) aims to nurture getting funds from recognized government and non-government research funding organizations by promoting research in newly emerging and challenging areas of Science, Arts and Humanities. In addition, the main focus of the Cell is working towards the "Scheme for Trans-disciplinary Research for India's Developing Economy (STRIDE)" of University Grants Commission (UGC). FDC is composed of senior-level faculty members from each department of our college. College Science forum regularly conducts numerous programs to enhance scientific temperament among the students. Institution Innovation Council of our college focuses on creating a vibrant local innovation ecosystem. The major function of IIC is to conduct various Innovation, IPR and entrepreneurship-related activities prescribed by MIC in time bound fashion.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.kasc.ac.in/iic/

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

Nil

File Description	Documents
Report of the events	[View File](#)
List of workshops/seminars conducted during the year	[View File](#)
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research	B. Any 3 of the above

methodology course work Plagiarism check through authenticated software

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

11

File Description	Documents
URL to the research page on HEI website	http://kasc.ac.in/research/about.html
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

42

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

2

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.kasc.ac.in/igac/aqar2020-21/Criterion-III/3.4.4/3.4.4_ADD.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

13

File Description	Documents
Any additional information	[View File](#)
Bibliometrics of the publications during the year	[View File](#)

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

1

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	[View File](#)
Any additional information	[View File](#)

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0.025

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	**No File Uploaded**
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	**No File Uploaded**
List of training programmes, teachers and staff trained for undertaking consultancy	**No File Uploaded**
List of facilities and staff available for undertaking consultancy	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The institution has NCC, NSS and YRC which are mandatory requirement of higher education. Apart from the above, the academic departments and various clubs and forums namely Aid India Kongu Chapter, Citizen Consumer Club, Eco club, Ethics Club, Red Ribbon Club, Rotaract Club and Women Development Cell of our college serves for the sustained community development. The National Cadet Corps was established in the College in the year 1999 with the motto of Unity and Discipline. The NCC cadets are trained perfectly to impart leadership quality. In our Collegefour N.S.S Unitsare effectively functioning with the strength of 400 volunteers. Four units of our college NSS are implementing the following programme regularly. Programme on

Communal harmony, Human Rights, Natural Calamities. Social Harmony. National Integration. Awareness on hazards of Plastic materials, Aids Awareness, Awareness against drugs. Awareness on Smoking and alcohol, Consumer Awareness., Voters Awareness, Mental Cleanliness, Leadership development Programme, Environmental Awareness, Family welfare and Nutrition Programme. YRC unit was started with hundreds of volunteers during the year 2000 in our college. The main purpose YRC is to inculcate in the youth, an awareness on the care of their own health and that of others. The exposure from the extension activities in which they have involved themselves compliments the academic learning experience of the students and helps in the development of leadership qualities.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

1

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	**No File Uploaded**

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

8

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

301

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

1047

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	**No File Uploaded**

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

4

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

PHYSICAL FACILITIES: Teaching – Learning Process

The Institution amplifies physical and technological infrastructure as per the minimum requirements specified by the statutory bodies'

viz., UGC, AICTE, TANSCHE and Bharathiar University. The Institution offers 21 UG and 9 PG Programmes with area of 27.24 acres of land with total constructed area of 4, 33, 242, sq.ft

Classrooms

The college has five academic blocks comprising 97 classrooms designed as per the safety guidelines prescribed by the statutory authorities. The classrooms are spacious, well- furnished with adequate facilities.

Laboratories

All the laboratories are stocked with necessary resources to carry out experiments and research along with safety devices.

Seminar Halls

Institution has well equipped and air- conditioned Seminar halls with respective names U.V. Swaminatha Iyer Hall, PG Seminar Hall, Ramanujan Hall to conduct college committee meeting, Seminar/conference / workshop and various department functions.

Offices and Cells

Institution has well furnished Correspondent and Principal Chambers, Administrative Office, COE Office, Examination Section, Training and Placement Cell, Career Guidance and Counselling Cell, Research Cell, ISO-AMR Office, Transport Office and IQAC.

Library

A spacious central Library is stocked with 36,631 books, 195 Journals including 28 International Journal, magazines and digital resources with internet and scanning facilities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Yes, the institution has adequate facilities for cultural activities, yoga, sports and games

Cultural Activities

The Fine Arts Club encourages and motivates the talented students to participate in various cultural events. Talent Hunt conducted in the Institution helps in identifying and exhibiting the talents of the students with adequate training to take part in the cultural competitions. Every year, Kongu Cultural Fest – An Inter departmental cultural competition is conducted and the winner and runner departments are honoured on the Achievers Day. Culture related festivals are celebrated with the traditional fervour and enthusiasm.

Yoga

Our Institution takes utmost care to provide not only serene atmosphere but also an amicable learning ambiance by offering need based yoga training for the students to ensure their holistic development.

Sports and Games

The Physical Education Department offers adequate coaching to the students for various sports and games by inviting experienced coaches to train the students for specific sports. The Institution provides free education and accommodation for the sports quota students and also provides uniform for them. Physical Fitness center and Gymnasium facilitate the players to equip themselves in their respective domain. Their cognitive ability gets strengthened along with the well being of their physic.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

34

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

478.24

File Description	Documents
Upload audited utilization statements	[View File](#)
Details of Expenditure, excluding salary, during the years	[View File](#)
Any additional information	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Institution Library automates its processes such as acquisition, cataloging and circulation with the Library Management software LIBASOFT. The Books and Periodicals are bar-coded as a part of library automation. It facilitates smooth functioning of the process. The Institution offers e-resource access facilities for both the staff and students. Online Public Access Catalog (OPAC) has been maintained for searching the books by Title, Acc.no., Author, Subtitle, ISBN No. and Subject. The Web OPAC can be accessed from anywhere and anytime through college website. The Institution has also deputed the necessitated man power for carrying out the daily routines of the Library. The institution has membership in DELNET, INFLIBNET, e-ShodhSindhu and British Council. The Library has adequate copies of books, e-Books, research related Journals, e-Journals, periodical Magazines, e-Magazines, Research Manuscripts, Newspapers and e-Newspapers as learning resources of various disciplines.

The details are as follows:

Name of the ILMS software: LIBASOFT

Nature of Automation (Fully or partially): Fully

Year of Automation: 1998

The institution has membership in DELNET, INFLIBNET, e-ShodhSindhu and British Council.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	**A. Any 4 or more of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	**No File Uploaded**

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

3.47

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

32

File Description	Documents
Upload details of library usage by teachers and students	[View File](#)
Any additional information	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The Institution encourages and provides ample facilities for enhancing extensive use of ICT resources for augmenting and supplementing the traditional pedagogic practices. The Institution provides ICT facilities both hardware and software for the faculty members for the preparation of ICT enabled teaching learning materials. The students prepare report of the Project Works, Assignments and PowerPoint Presentations for Seminars using these advanced facilities. ICT enabled language lab enhances communication skills of the students. ICT facilities (Pen Tablet) are extensively used for taking Value Added Courses. The subscription for the e-resources INFLIBNET/NLIST, DELNET, e-ShodhSindhu, British Council enables the learning community to use this reservoir of information.

Major initiatives taken by the Institution to promote the usage of ICT facilities for making the Teaching/Learning process more effective are listed below:

•Development and usage of e-contents such as PPT, FLASH videos and animations for effective teaching and learning

•Availability of Repositories of the e-learning resources

•Promoting Independent Learning amongst the students by providing ICT facilities for developing PPT for Seminars and

collecting materials for assignments

•Websites of NPTEL as a learning resource

•Submission of E-assignment by the students

•Availability of ICT enabled Class Rooms and Learning Spaces

•Availability ofINFLIBNET facility in the Institution gives the learners access to new horizons of knowledge. It has paved the way

for a Knowledge Revolution. Subscription to N-List of INFLIBNET provides access to more than 10,000 e-journals and more than 1,00,000e-books.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
4438	**788**

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	**A. ?50 Mbps**

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	**No File Uploaded**

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	**E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
List of facilities for e-content development (Data Template)	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

708

File Description	Documents
Audited statements of accounts	[View File]()
Upload any additional information	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The procedures are established to ensure all the Classrooms, Computers/Networking Components, Instruments/Equipments and associated peripherals are in good working condition.

- **The constituted Campus Maintenance Committee supervises all the maintenance of physical infrastructure of the college**
- **Sufficient number of housekeeping staffs are available to sustain the cleanliness of classrooms, toilets and other rooms regularly**
- **Periodic stock verification is carried out by assigned team members**
- **Electrical appliances and fittings are regularly checked and replaced whenever necessary**
- **The calibration and servicing of equipments are done periodically**

Procedure for Library:

The procedures are established to ensure the utilization of Library resources

- The Library Advisory Committee plans for the development of the library as per the needs of the stake holders
- The Library follows bar coding system for issuing and returning of the books, and library management software is used for smooth functioning of the process
- All books are classified using DDC (Dewey Decimal Classification) and shelved as per classification numbers

Procedure for Sports:

The procedures are established to ensure the utilization of sports infrastructure

- The sports committee reviews the progression of sports activities
- The college sports infrastructure is utilized for conducting various University, District and Zonal level sports meet apart from the regular sports activities
- Sports Students utilize the sports materials/equipments available in the Physical Education Department as per the norms.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

363

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

207

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	**A. All of the above**

File Description	Documents
Link to Institutional website	**Nil**
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

329

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

329

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

390

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

34

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

20

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The KASC Student Council has been framed to enhance the student progression in academic with extended learning and imparts the qualities of leadership role play as well as team coordination.

The council is composed with the students from all disciplines which

helps to improve the performance of the students for the total cluster of students by giving student-centric learning and skill development to all.

The Student Council is framed with the willing, outperforming students. The council members are selected from representatives of all classes of the college by the representatives.

The selected council members along with the student representatives contribute their time, knowledge and technical and non-technical activity for the smooth and successful conduct of the programmes arranged for the wellness of students. Council members extend their participation in organizing faculty development as well as technical programmes.

The college has number of cells, clubs and forums to conduct the student upliftmentprogrammes. In particular each department is having its own association to conduct programme oriented activities. Hence the student of each department can pave a good path in organizing various events and they can come out of their fears and bring out their hidden talents.

The college is registered with Institution Innovation Council of MoE, Government of Indiawhich guides the students to improve their innovation culture and turn their minds in the direction of start-ups,

Learning Development Cell is the student progression cell. This cell accelerates the students to have additional knowledge with SWAYAM and self-online learning. This cell is having ambassadors from each class and they encourage other students to improve their co-curricular activities.

Women Development Cell conducts skill oriented programs for the students where the student executives manage the students and conduct the activities.

The students actively involving in the science projects as well when the programmes are organized for the school children or other institution students the students are helping to organize the programmes.

The Placement Cell has representatives from each class. These student representatives collect the academic data from the students of their class and help to maintain the student database in Placement cell for job and career oriented programmes.

The Entrepreneur Development Cell guides the students to become a good entrepreneur. The student members of this cell have been given training and guidance about the entrepreneur development where the student member inturn deliver the same to their classmates. This cell members take part in the activities of giving the awareness about starting and making business to non-members and also to the society.

The Sports club representatives organize the sports events. These students take part in all the activities of sports department like maintaining the equipments, giving training to the juniors to use the equipments, coaching the team mates and juniors etc. The selected sports students maintain the sports data of the students.

The Fine Arts club the students interestingly participating and showing their talents.

Through the above mentioned cells and Clubs the students are improving their skills by participating in the events conducted outside the college as well. When they travel to other institutions and other locations the knowledge and the vision of the students have been broadened and enhanced.

All these co-curricular, sports and fine arts activities and programmes are organized by the student representatives, members or ambassadors of the corresponding cell or club.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

5.3.3 - Number of sports and cultural events / competitions organised by the institution

13

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Departments of the Institution maintains the links and communication with their formerstudents through the Department Alumni Association. This helps the students to establish the network to share their knowledge and experience with others. In addition the recruitment information and job opportunities are conveyed to the students by the alumni.

Being an autonomous institution Alumni members are allowed to take active participation in the Board of Studies of all the departments.

The department interacts with their alumni and solicits their support and assistance to improve the curriculum to match with the industry requirement.

The alumni of all the Departments offer support to their juniors and the home department in the form of conducting mock interviews, delivering guest lectures and seminars, giving hands on training and financial contribution.

The Department Alumni Association meeting is held once in a year providing common platforms to share their experience with the present student community.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year	E. <2 Lakhs

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Nature of Governance

Kongu Arts and Science College (Autonomous) was established in the year 1994. Under the guidance of eminent trustees, with a unified vision, the institution marches steadily towards its vision and mission. The Governing body ensures the academic excellence through various statutory and non-statutory bodies and also ready to implement the actions that demand the welfare of students and teachers.

Internal Quality Assurance Cell is responsible for ensuring quality in all the academic activities of the College. The Financial Committee considers the proposals of expenditure of the Controller of Examination and recommends the Management for approval.

The Principal monitors the academic and the administrative functions of the institution to ascertain the quality. Hods' Meeting, Department Meetings, Staff Club Meetings and Student Council Meetings are conducted at regular intervals.

Perspective Plan

All activities are planned well in advance in consultation with the IQAC. At the beginning of the every academic year, all academic and administrative bodies prepare plans for the year and are approved by the KVIT Trust.

Participation of the Teachers

Commitment and involvement of the Teachers in various Statutory and non-statutory bodies is evidence for the role of teaching fraternity in decision making bodies.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional Information	http://www.kasc.ac.in/trust/

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and

participative management

The success of an institution is the result of the combined efforts of all who work towards attaining the vision of the institution. By decentralizing the duties and powers, the College paves way for participative management at all levels.

CASE STUDY: VALUE ADDED COURSES

Value Added Courses(VAC) through KASC Academy of Excellence by the Institution have been designed to identify, groom and to acknowledge the individuality of the students in their field of interests.

The institution provides 39 courses and coaching for two Professional Courses to students, which develop their skills in interdisciplinary arena, that in turn supplement their degree programs and employability. The duration of each course is 40 hours, carried out in addition to normal working hours. Students are appraised through both Practical and Theoretical examination and Certificates are issued at the successful completion of course by the students.

VAC walks an extra mile through MoUs with TCS and Infosys Companies by the Training and Placement Cell, in accordance with few courses to bridge the gap between Campus and Corporate and to meet the technical competence of current scenario.

The Revenue generated through VAC is shared between the employer and the employees in the ratio of 60:40.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	http://www.kasc.ac.in/addon/

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

With rapid technological advances taking place worldwide, many inventions and creations have become a daily affair. Most of these that have shaped our life, have roots in laboratories of educational

institutions. Inventions and creations are considered as property of intellectual in nature and there are laws across the globe to prevent the use or misuse of the invention other than the original inventor. In this regard, IPR Cell of the college was constituted in February 2021.

Activity successfully implemented: IPR (Intellectual Property Rights Cell)

The aim of IPR Cell is to create awareness and provide guidance to faculty members, research scholars and students on intellectual property rights. IPR cell functions as a separate cell to propagate the importance of IPR among the teaching community of the college.

Main objectives of Intellectual Property Rights Cell (IPR Cell) are:

- Cultivating the importance and nature of innovation among students.
- Motivating and guiding the Faculty Members, Research Scholars and Students to get their novel innovations and inventive step to be patented.
- Organizing seminars, workshops, contests and various students' related activities regarding intellectual properties.

Facilitating the Faculty Members, Research Scholars and Students in transforming the research work into copyrighted and valuable patents.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://www.kasc.ac.in/ipr/
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Kongu Arts and Science College is administered by The Kongu Vellalar Institute of Technology Trust (KVITT). The Board of Management, comprising 37 members of the Trust, is the governing authority of the institution which provides the essential intellective and divine guidance. For effective functioning, various Statutory and Non-

statutory committees are framed as per UGC/TANSCHE/Parent University guidelines. The administration of the institution is decentralized and autonomy is granted to various bodies and committees for independent decision making with a view to encourage participative governance.

The Governing Body discusses and approves changes pertaining to academic matters as proposed by the Academic Council(AC). The AC is responsible for the introduction of new Programmes and approves changes to the curriculum, as proposed by the Board of Studies of different departments. The IQAC gathers responses from all the stakeholders and initiates quality enrichment measures.

Service Rules, Recruitments & Promotions

Quality System Manual, Quality System Procedure Manual of KASC describes various duties and responsibilities of different authorities to carry out activities in more systematic and efficient manner.

Human Resource Manual covers the process of recruitment, training, promotion, retirement, leave rules, financial support, grievance Redressal etc., and thereby creating comfortable working conditions.

File Description	Documents
Paste link to Organogram on the institution webpage	http://www.kasc.ac.in/iqac/docs/organogram.pdf
Upload any additional information	View File
Paste link for additional Information	http://www.kasc.ac.in/ugcmd/

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	[View File](#)
Screen shots of user interfaces	[View File](#)
Details of implementation of e-governance in areas of operation	[View File](#)
Any additional information	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The college has effective welfare measures for the faculty and non-teaching staff and avenues for career development. The welfare measures are listed below:

Mandatory Benefits:

- ESI
- MaternityLeave
- Employees Provident Fund
- Gratuity

Leave Benefits:

- Casual Leave and Medical Leave
- Special Casual Leave for attending conferences, FDPs, seminars etc.,
- A winter and summer vacation for both teaching and non-teaching.

Monetary Benefits

- Special Increment on award of Ph.D/NET/SET
- Special incentives for Research Publications and Book Publications
- Incentives for Research Supervisors
- Free Boarding and Lodging for Sub-Wardens
- Free uniforms for class IV employees.

Other Benefits

- Accidental Insurance for Employees/ Students/ Parents

- **Free health check ups**
- **Recognition of Staff Members completed 20 years of service in the college**
- **Facilities for indoor games**

- **Awareness Programme on Health, Stress Management etc.,**
- **Internet and Computing facility**
- **Counselling facility**

Avenues for Career Development

- **10% seed money to the Principal Investigators for carrying out Minor/Major Projects**
- **Financial support to participate in Seminars, Conferences, Workshops etc.**
- **Induction Programmes for newly recruited**
- **Permission to pursue higher studies**
- **Faculty Exchange Programmes**
- **Special recognition for 100 % attendance**
- **Appreciation and RecognitionwithBest Teacher Award**
- **Faculty development Programmes**
- **Skill development Programmes**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.kasc.ac.in/iqac/docs/hrmanual.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

8

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

127

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Internal and External Audit:

The college conducts financial audits regularly, since it is a Self-financing College, both the Internal & External (Statutory) audits are done by the external auditor. The External auditor is appointed by the Trust and they perform Annual Statutory Audit of the college at the end of each fiscal year. Based on the audit, the report is prepared and submitted to the management.

Audits of Grants/Scholarship/Hostel

- **Grants received from various bodies like DBT etc. are audited as per the government norms and utilization certificates are submitted for the grants received.**
- **The scholarship for the SC/ST students and others are accounted and audited.**
- **The two hostels are also subjected to annual audit.**

Mechanism for Settling Audit Objections

The audited financial statements are submitted to the Trust and the copy of the document is forwarded to the Principal and based on that, the institution files the Return of Income for every assessment year relevant to the respective financial year. The Accounts Section settles the issues as and when it arises. The required documents or bills are produced for verification.

- **There were no audit issues in the audit reports in the preceding years.**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.kasc.ac.in/iqac/aqar2020-21/Criterion-VI/6.4.1/641/6412.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The Institution has a Resource mobilization policy to direct the Resource Mobilization process and optimal utilization of the resources. It also focuses onachieving the goals and target of the institution ensuring accountability and transparency.

The Account section of the administrative office prepares the annual estimates of income and expenditure which is put forth before the

KVIT Trust for consideration and approval. The budget given are approved by the KVIT Trust.

Resource Mobilization

The major sources of revenue are:

- Educational fees, Bus fees and Examination fees from students
- Sale of application forms for admission
- Fees from VAC Courses
- Grants received from funding agencies.
- Income generated through registration fees during conferences, seminars, and workshops
- Income generated through renting institutional infrastructure for conducting Government Competitive Examinations.

Optimal Utilization of Funds

The College makes operational budgetary allocations for salaries, Administrative and General charges, building tax, Advertisement charges, students and other insurance premium, Travelling expenses, Electricity charges, scholarship given to the meritorious students, Exam and other expenses, purchase of consumables, maintenance and other operating expenses are met out. All financial transactions are controlled and monitored by internal and external audit. Annual budget and audited statements are approved by KVIT Trust in every academic year.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	http://www.kasc.ac.in/iqac/docs/resourcemobilization.pdf

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC of the college has identified and implemented many initiatives for institutionalizing the quality in the campus. Out of these, two quality practices have been discussed below.

Practice 1

- **Learning Development Cell (LDC)**

Learning Development Cell of the College aims to provide a platform to the students to discover and develop their unique skills and talents. It stimulates self- learning process with the students by making them to utilize digital learning resources. The LDC promotes online courses of SWAYAM initiated by Government of India and the department coordinators of the cell monitor and mentor the students regarding the online course activities.

Practice 2

Institution Innovation Cell (IIC)

IIC is a unique initiative of MHRD Innovation Cell and is different from other existing models. It aims at streamlining and strengthening the Innovation and startup ecosystem in HEIs campuses. Accordingly, IIC was established in September 2020 in our Institution. Major functions of IIC are:

- **Conduct various innovation and entrepreneurship-related activities.**
- **Organize periodic workshops/ seminars/ interactions with entrepreneurs, investors, professionals and create a mentor pool for student innovators.**
- **Network with peers and national entrepreneurship development organizations.**
- **Create an Institution's Innovation portal to highlight innovative projects carried out by institution's faculty and students.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.kasc.ac.in/ipr/

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The teaching learning process, structures and methodologies of operations and learning outcomes are tuned towards the vision and

mission of the college. The IQAC facilitates review process for institutionalizing the quality culture in the college at periodic intervals. The following are the two examples.

Example 1

Audit system: External Academic Audit

The Annual External Academic audit is conducted by the IQAC to ensure the effective implementation of the teaching - learning process. The expert members from the Academic audit once in the year visit all the departments to inspect the records related to academics. The consolidated reports of the audit, with suggestions and recommendations, submitted to the Principal are reviewed with the Heads of the departments. It helps the departments to evaluate their academic standard to move further.

Example 2

Feedback from stakeholders:

- Feedback from different stakeholders is collected regularly on Curriculum & teaching and learning in all the departments. It helps in fine tuning the curriculum to suit the current trend.
- Feedbacks help to identify the teaching pattern suitable for the different types of learners. Thus, feedback based curriculum revisions, methodology modifications in teaching are made in the departments to improve the teaching learning process.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.kasc.ac.in/iqac/

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	http://www.kasc.ac.in/iqac/docs/annualreport.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Women Development Cell was started on 17th July 2002. The overall objective of the cell is to strengthen the priorities of women's needs and interests, to make them self reliant and Stimulate an environment for empowerment of women. Yoga & Meditation Programme was organized by the cell to the girl students and faculty members.

The Prevention of Sexual Harassment of Women Committee has been constituted to take all the necessary measures to ensure safety and dignity of the women in the Campus. The committee meets once in a year and also during emergency (if any) to discuss about the grievances of women and to take preventive measures and activities during the academic year. The committee also imparts awareness among the women staff and students regarding the protection of Human Rights, especially women's right.

Every year, the committee provides an Awareness and Training Programme on "Self-Defence Techniques (Martial Arts) to the I year Undergraduate, Post Graduate Female Students and Female Staff Members. The committee also imparts awareness on social issues such as "Handling Emotional Issues at Work Place" and "Cyber Crimes". The Committee conducts various competitions to create awareness on "Sexual Harassment/Violence – Perception and Prevention" among the female students.

The Internal Complaints Committee has been formed at Kongu Arts and Science College (Autonomous), Erode to address the issues under Prevention, Prohibition and Redressal of Sexual Harassment of Women

Employees and Students in Higher Educational Institutions Regulations, 2015. The objective of this committee is to provide protection against sexual harassment of female employees and students inside the Campus and for the prevention and redressal of complaints of sexual harassment and for matters connected therewith or incidental thereto.

The Equal Opportunity Cell has been formed in our College as per the guidelines of the University Grants Commission, New Delhi. To oversee the effective implementation of policies and programmes for disadvantaged groups, to provide guidance and counselling with respect to academic, financial, social and other matters and to enhance the diversity within the campus

Anti-Ragging Cell should be one of the important part of Educational Institution's mechanism. As per the guidelines of UGC under the Act of 1956, which is modified as UGC regulations on curbing the menace of Ragging in higher Educational Institutions, 2009, establishment of Anti-Ragging Cell is very compulsory

Ladies Lounge has been allotted for the girls to take complete rest if they feel inconvenient during their menstrual time and also when they have general ill health. In the Ladies Lounge two cots and an induction for hot water preparation have been provided for the students. Students are provided with clean atmosphere inside the Lounge.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Our institution has been awarded Ist Rank in Swachhta Ranking 2017 for the cleanest campus among the Higher Education institutions in our country.

Solid waste management:

- Installed Bio-gas plant with a moisture content of 50-60% to recycle the bio degradable organic wastes from canteen, kitchen, college campus and staff quarters. An aerobic digestic process produces bio gas to flame burners 2 hours per day.
- Green waste is usually not burnt but is collected centrally and is used for vermin composing set up of the campus.
- Wastes are dumped in waste pits for making manure.

Liquid waste Management:

Approximately 2,00,000 Liter/ day of Effluent is purified and the treated water is reused for irrigation.(flow chart and photos). The liquid media wastes generated from Science laboratories are properly decontaminated and discarded. The acid wastes are diluted and discarded.

E-waste Management

- Systems with long guarantee period are acquired and some of older computers that are in working condition are donated to schools.
- Useful spare parts are retained and put to use later.
- Practical learning of hardware through old computers.
- Computers and peripherals are sorted and exchanged during new purchases and almost all equipments are utilized to the fullest extent.

Hazardous Chemicals and Radioactive waste Management

- Chemical wastes generated from the lab are identified and disposed only after by dilution with plenty of water and neutralization using alkali /acid.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	**No File Uploaded**
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**A. Any 4 or all of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institution encourages students to participate in different inter-departmental programmes within the college, inter-collegiate events organized by other colleges, universities and other Government or non- government organization, to make them sensitize towards cultural, regional, linguistic, communal, socioeconomic and other diversities. With great fervor the National Festivals, Birth Anniversaries and Memorials of great Indian Personalities are celebrated, The institution celebrates the birth anniversary of former President Dr.Sarvepalli Radhakrishnan as Teachers Day on 05.09.2020 to express gratitude for the immense contribution by teachers. Gandhi Jayanthi was celebrated on 02.10.2020 to mark the birth anniversary of Mohandas Karamchand Gandhi as the Father of the Nation. Dr.A.P.J Abdul Kalam Birth Anniversary was celebrated on 15.10.2020 to educate the contribution of Dr.A.P.J. Abdul Kalam as a politician, a scientist and a teacher. Swami Vivekanandar Birth Anniversary Celebration was celebrated on 12.01.2021 who is one of India's greatest leaders and believers of youth power. Nethaji Subash Chandra Bose Birth Anniversary was celebrated on 23.02.2021 to honour his boundless courage and valour.

The Department of Hindi and Other languages was organized the Intra-department competitions on the eve of Hindi Divas Celebration (Hindi day) on 14.09.2020, Matrubhasha Divas 'Mother Language day' was celebrated on 22.02.2021 and Online quiz programme organised on the eve of Guru Tej Bahadur '400th birth anniversary' on 18.04.2021. The Department of Biochemistry organised Skill development programme for Tribal people at Donbosco School, Kadambur on 22.03.2021. The Department of Biochemistry students conducted the awareness programme on Covid-19 to create awareness on vaccination to rural people of Nanjanapuram village. Department of Commerce (CA) organized Yoga Training titled "YOGA FOR IMMUNITY" for students via

online on 27.07.2020.

Eco Club organised the Intercollegiate Webinar on "Effects of Afforestation on Biodiversity" (Virtual mode) on 26.06.2020 and Online Quiz Contest entitled ENVIRO MINDS - 2020 from 27.11.2020 to 30.11.2020. The Ethics Club organized the session on 'Manitha Ni Mahathanavan' on 06 .07 .2020 towards the values of human and the session on 'Bharathamum Panpadhum' on 13. 03. 2021 to nurture values of rich culture and heritage of our country. Quiz Club organized the National Level Online Quiz Competition on 'COVIDIMAGE' for Students and Teaching Fraternity on 27.05.2020 to create the awareness on COVID-19.

NCC of our Institution conducted the various programmes such as awareness programme on Cancer on 09.11.2020 among the public, 52 NCC Cadets organized the Clean India activity on 02.10.2020 to promote the cleanliness, National Level Webinar was conducted on Plastic waste management on 14.12.2020 to reduce the plastic usage and waste management. Annual Training camp III for 208 cadets was conducted by 15 (TN) BN NCC Erode in our institution from 21.02.2021 to 25.02.2021. PLOG run on India's Freedom Struggle Jallianwala Bagh Remembrance Day at Chennimalai, the birth place of Tiruppur Kumaran on 13.03.2021, 34 NCC Cadets of our College conducted statues cleaning activity on 23.02.2021. 52 NCC Cadets was taken SWACHH BHARAT Pledge on 10.11.2020 to create awareness on Clean India. Tree Plantation was done by 30 NCC Cadets of our college planted 45 saplings in their respective places on 16.07.2020.

NSS of our Institution conducted the various programmes such as Vigilance Awareness Week pledge on 28.10.2020 toencourage all stakeholders to collectively participate in the prevention of corruption and fight against corruption, Constitution Day pledge was taken by NSS students on 26.11.2020 to observe Constitution Day with the pledge to uphold the spiral of the Indian Constitution, National Voters Day Pledge was taken on 25.01.2021 by NSS Students to Making Our Voters Empowered, Vigilant, Safe and Informed during the COVID-19 pandemic. Road Safety Awareness Pledge was taken by our NSS students on 11.02.2021 to create awareness about the road safety. Voters Awareness Pledge and Signature Campaign were organized on 12.03.2021 by NSS students to create awareness about voting and participating in the signature campaign.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Our institution takes all possible initiatives in organizing various events and programmes for molding the students and staff to become responsible citizens of the country by sensitizing them to the constitution of the country. As responsible citizens of the country the students are motivated to take part in various activities of the college. Every year the Bio Chemistry Department organized Blood Camps for Stake holders, Staff, Faculty and Students in regular intervals. In the academic year 2020-2021, Blood times. 325 units of blood was donated donation camp was organized at our college in the memory of martyr on January 30th. Students voluntarily donate blood for a noble cause. The donated blood units are given to government hospitals to help the poor and needy. They save millions of lives and improve the health and quality of life of many patients every day. This extraordinary effort during a time of unprecedented crisis highlights the crucial role of well organized, committed voluntary in ensuring a safe and sufficient blood supply during normal and emergency. The college encourages the students to take part in blood donation camps, study tours for them that make them understand the importance of protecting the cultural heritage of the country. The college has also conducted special lectures on Move towards constitution where subject experts enlightened the students about importance of the Indian constitution and how we must work in the direction of saving our constitution. Awareness Programmes organises frequently and it narrated the fundamental rights, Duties, Values and responsibilities of citizens as mentioned in Constitution of India. Resource persons appealed to all the staff and students to remember the struggle of freedom and respect the National Flag and National. The special lectures also focus on enlightening the students about their rights and duties being the responsible citizens of the country. The students also being the responsible citizens take many community services and provide services to mankind and society. The students have taken up many cleanliness drives both inside the campus and nearby villages considering it as a responsibility of every citizen. The students have also taken up. Plantation drives to provide a clean and green environment for all. The college has also conducted a Voter awareness programme for all

the students and was sensitized about their constitutional powers of voting. Our students across all UG courses study constitution of India as a compulsory paper which sensitizes the students about constitutional obligations. Every year Republic day is Celebrated on 26th Jan by organizing activities highlighting the importance of Indian Constitution. Independence day is also celebrated each year to highlight the struggle of freedom and the importance of Indian constitution. Youth Red Cross volunteers distributed Face Mask and Food for needy people in erode district at the pandemic situation. The objective of this Program Wearing face masks is recommended as part of personal protective equipment and as a public health measure to prevent the spread of corona virus disease. Youth Red Cross Volunteers came forward and provided face mask and food distribution during lockdown, totally 2 students were participated on 01.05.2021.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Kongu Arts and Science College (Autonomos), Erode is one of the leading centers of excellence in Erode. Our college celebrates National and International days enthusiastically every year. All staff members and students gather in the college to celebrate these days. Every culture has number of festivals and celebration has become a vital activity. Celebration of cultural and constitutional festivals is integral part of college's co-curricular activities. Throughout session different days are celebrated by students with guidance of teachers which help them to know about different cultures and to cognitively imagine India as a nation. The academic calendar is brimming with important events which show enthusiasm of this institution in celebrating many national as well as international days and commemorative events and festivals. Republic day is celebrated every year on 26th January in the college with great enthusiasm and pride. It is a day to remember when India's constitution came into force on 26 January 1950 completing the country's transition toward becoming an independent republic. A function is organized in the college campus where all staff members and students share their thoughts about importance of this day in history of our nation and pay tribute to all freedom fighters who sacrificed their lives in order to gain the freedom for the India. Independence Day is also celebrated on 15th August in the college with great enthusiasm. It is celebrated on 15th August commemorating the nation independence from United Kingdom on 15th August 1947. It is a day when all staff members and students pay homage to their leaders and those who fought for India's freedom in the past. Besides these two national days a number of other national and international days are also celebrated in our institution so that students get knowledge about the great personalities in our political, social, cultural and scientific history such as Mahatma Gandhi, Sardar Vallabhbhai Patel etc. International Women day is also celebrated in our college on 8th March every year. The day is used to recognize women who have made significant contribution to the advancement of their gender. The day is celebrated under auspices of women cell of the college. International Yoga day is also celebrated on 21st June every year in the college. The day aims to raise awareness of many benefits of practicing yoga. It is celebrated to spread awareness about importance and effects of yoga on the health of the people. Teachers day is also celebrated on 5th September every year to celebrate the birth anniversary of Dr. Sarvepalli Radhakrishnan.This day is celebrated to promote the values and principles of a true teacher. On teacher's day students perform different activities like singing competition, speech

competition, poem recitation etc. to entertain teachers. Students offer gifts to the teachers and at last they thank teachers by expressing their gratitude. Hindi Diwas is also celebrated on 14th September by Hindi department. On this day, different activities like singing competition, speech competition, poem recitation etc. are organized in the college. The common birthday of Mahatma Gandhi and Lal Bahadur Shastri on 2nd October is commemorated as Swachhta Diwas. " Swachh Bharat Abhiyan" was launched on 2nd October in order to honour Mahatma Gandhi vision of clean India. It served as great initiative in making students aware of importance of cleanliness. The birth anniversary of Sardar Vallabhbhai Patel on 31st October is celebrated as National Unity Day. It is a day of special occasion to encourage and reinforce the government dedication to preserve and strengthen unity, integrity and

ecurity of nation. 26th November is also celebrated as National Constitution day to commemorate the adoption of constitution of India by constituent assembly of India. On this day, Dr. B. R. Ambedkar, the creator of the constitution is remembered. It was declared by govt. of India on 19th November 2015 to celebrate 26th November as constitution day every year. Therefore, by means of their celebration the students are provided with an opportunity to have an insight in the event and struggle and sacrifice made to achieve this. Holi and Diwali are also celebrated every year in the college to decode the spirit of patriotism, ethics and moral values, duties and responsibilities, humanity, respect of teachers, cleanliness and health awareness, physical and mental fitness etc. among the students.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	*View File*
Geotagged photographs of some of the events	**No File Uploaded**
Any other relevant information	*View File*

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

BEST PRACTICE I

Title of the Practice:

Upliftment of Socially and Economically backward Children during Pandemic through telephonic Education

Objectives of the practice:

1. To provide quality and moral education to the under privileged children.

2. To develop Language knowledge of the rural students

3. To facilitate vocational training to the backward children to reduce the skill gap in getting Employment.

The context:

Save the children is working to ensure that every children receiving a good quality education and learning the skills they will need to thrive in the 21stcentury. we are breaking down the barriers to Education by helping marginalized children- including those who are living in conflict and disaster zones. Our work is leading the way in improving literacy and numeracy skills, helping teachers to teach and children to learn. Through our work , we are supporting out of school young people access training in a skill or occupation, so that they can get a job which provides them with enough money to survive.

The Practice:

We made telephonic conversation as telephonic education in the Pandemic situation. Volunteers of our institution taught and interacted with the slum area students of Chennai. Each volunteer was allotted two children and classes were taken at evening time. The main objective of this practice was to help students to build intrinsic motivation for learning English well and to face the society with language skill.

Evidence of Success :

Students got motivated by the interactions and learned new things. They spoke in English and narrated stories. They had given Self Introduction, narrated life oriented incidents. This practice become bridge between Students and volunteers which made students to get interacted with the society.

Problems Encountered and Resource Required:

We analyzed that students were afraid of speaking in English and lack of interest in learning new things during pandemic. We gave effective way to overcome fear of speaking English and made students to get interacted in learning new things. Students got ideas to learn new things over this telephonic Education.

BEST PRACTICE II

Title of the Practice : Cyber Prodigies Forum (CPF)

Objective of the Practice

To stretch the ideas as well as the skills of students and to expertise them in various IT fields that are to excel their career trends.

The context that required the initiation of the practice

The main need of this practice focuses towards the students, to strengthen their professional upliftment in various sectors. This practice is to enrich their knowledge and to enhance their active participations in inter-collegiate meets and also in other co-curricular activities. This also facilitates in improving their competitive skills and in exploring their winning ability.

The Practice

Membership Selection for this practice will be based on interest and also based on students' past winning and participation history. They will be trained with the latest technology in Computer Science to excel with their career. Students who lack in participations will be motivated and trained. The training will be given in three important sectors (i) Efficient Programming and Debugging, (ii) Multimedia Presentations and Web designing and (iii) Paper presentations and Marketing. Tips for Success will be taught by our faculty members who are the trainers of this forum

Evidence of success

Students' participations and the winning ability have increased in the sectors that were aforementioned. This is evident with the students' victories in inter-collegiate meets that has been organized in various colleges located in and around our region

Problems Encountered and Resources Required:

Offering the information on the right sector to the appropriate group of students

Resources

LCD Laptops and Projectors, Audio Speakers

File Description	Documents
Best practices in the Institutional website	http://www.kasc.ac.in/iqac/docs/bestpractice 2020-2021.pdf
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The Institution's Innovation Council of Kongu Arts and Science College has secured 3.5 Star out of 4 Star Annual Performance rating announced by the Ministry of Education Innovation Cell for the academic year 2020-2021.

DBT Star College scheme is to nurture excellence in science education at the undergraduate level.Our college has been awarded the prestigious DBT STAR COLLEGE SCHEME in 2019 with a grant amount of Rs 104 lakhs for a period of 3 years by the Department of Biotechnology, Ministry of Science and Technology, Government of India, New Delhi. Under the scheme, The UG Programmes of Biochemistry, Biotechnology, Mathematics, Computer Science and Physics of Kongu Arts and Science College have been entrusted with the responsibility of conducting various student-centric activities for overall development of students, including DBT-STAR Lecture Series, Hands-on-Trainings, Workshops, Industrial and Academic Visits, Research Projects and Competitions as well as Faculty trainings to name a few.

The Autonomous status of the college gives freedom in introducing new courses in line with recent trends and modifying the existing syllabi to suit the industry needs. Student's feedback, internal and external Academic Audits and Pedagogical Audits are the parameters adopted by the college to evaluate the implementation of the

innovative practices in the curriculum.

Around 477 students of UG and PG got placed in various prestigious multinational companies with an average annual salary package of Rs. 2,00,000/-in the academic year 2020-2021.

File Description	Documents
Appropriate link in the institutional website	http://www.kasc.ac.in/iqac/docs/distinctiveness2019-2020.pdf
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

1. To conduct the following events
   - Induction Programme for newly recruited faculty members.
   - UG & PG Inauguration Function.
   - Kongu Cultural Fest.
   - Sports Day, Achievers Day and College Day.
2. To conduct Students Induction Programme (SIP) as per UGC guidelines.
3. For the continuous capability enhancement and development of students all the departments are asked to organize programs through ICT Platform during this pandemic situation.
4. To enhance the skills of Staff, it is decided to organize Five Day Faculty Development Programme (Virtual).
5. To encourage the Collaborative activities for Research, Faculty Exchange, Student Exchange all the Departments are asked to explore possibilities for collaboration with other higher learning institutions.
6. For Technology upgradation, it is decided to submit proposals for the establishment of Smart Classroom.
7. To enhance employability and motivate the students to excel in various sports events.
8. To take initiatives for the successful completion of forthcoming Autonomous Extension visit and ISO Second Surveillance Audit.